



2020 MEETING SCHEDULE

TERRA WEST MANAGEMENT SERVICES

11135 S. Eastern Ave., Ste. 120 Henderson, NV 89052 / Office: (702) 362-6262
Email: sunridge@terrawest.com / Office Hours: Monday – Friday 9:00 AM – 5:00 PM

Regular & Executive Meetings

Regular and Executive Board Meetings are scheduled for the second Wednesday of each month. An Executive Session will be held each month listed below. Dates with an asterisk (*) next to them represent dates where both a Regular and Executive Session will be held. Homeowners will receive a Regular Agenda with their statements on months where there will be a Regular Session. The meetings are held at the Terra West Henderson Office located at 11135 S. Eastern. Suite 120, Henderson, NV 89052.

2020 Meeting Dates: January 8, February 12*, March 11, April 8*, June 10*, July 8, August 12*, September 9, October 14*, December 9*

Executive Session will begin at 6:00pm and the Regular Session will begin at 7:00pm.

For the Executive Session homeowners will be seen in the order which they have signed in.

Note: A regular agenda will be made available to the association's membership per NRS 116.3108. You can obtain a copy of the agenda through your Community Manager five business days before the meeting by contacting her at 702-362-6262 or by email at sunridge@terrawest.com.

Homeowners' Forum: There will be two forums for homeowners in the Regular Session; one at the beginning of the meeting where you may comment on agenda items only and one at the end of the regular session for comments on general topics. No action can be taken upon a matter raised during the second forum until the matter has been included on a future agenda. Comments may be limited to three minutes and you can't give away your allotted time to expand another owners' time.

Minutes/Audio Recordings: The Regular Session will be audio recorded by Management. Copies of the minutes and/or the audio recording will be available from Terra West Management Services by contacting management at 702-362-6262 or by email at sunridge@terrawest.com.

As a note, the Board meets in Executive Session which is closed to homeowners to discuss only: matters of litigation; the conduct of a community manager or employee; violations of the governing documents; delinquent assessments; penalties for failure to adhere to construction schedules. Please remember that **executive sessions may not be recorded**. Minutes of Executive Session are confidential and are not available to homeowners. A homeowner may request a copy of the part of the record that pertains to one's self.