

**SUNRIDGE AT MACDONALD RANCH COMMUNITY ASSOCIATION  
Architectural Submittal Checklist**

Below is a list of items that are required to accompany the application prior to review by the Architectural and Landscape Control Committee.

**Applications will not be accepted without the required items.**  
**Initial or mark N/A all 6 items.**

**Initial or N/A**

\_\_\_\_ **1. Application**

- A. Complete homeowner information (address, telephone, district)
- B. Homeowner signature
- C. Approximate start and completion dates
- D. Project(s) being submitted
- E. Sub-Association decision letter if you live in Hidden Canyon, La Cima, Mystic Ridge, Sunridge Estates, Sunridge Heights, Sunridge Manor, or Terrazzo.

\_\_\_\_ **2. Signed Neighbor Awareness Statement**

This statement is to be signed by the "front facing" neighbors, directly across the street and the "side" neighbors, to the right and left, and the "rear" neighbors, those at the rear of the property who would be affected by the construction.

Impacted Neighbor Statements Attached?     Yes                       No

\_\_\_\_ **3. Plans Showing the Work to be Done**

Detailed drawings showing the height, length, width, color, and what the improvement will look like when it is completed. A detailed drawing or picture must be submitted.

Are all existing improvements shown on plans?     Yes                       No

\_\_\_\_ **4. Landscape Plans**

These plans show a diagram of your house and where the landscaping improvements will be. Indication of plant and tree types, location and setbacks are required.

Are all existing landscape items shown on plans?     Yes                       No

\_\_\_\_ **5. Material Samples**

Example: Type of rock to be used, color chip of paint, pictures of gazebo, pools, patio cover, and spa should accompany the plans for the same.

\_\_\_\_ **6. Application Fee of \$20.00**

The architectural review fee of \$20.00 is required prior to presentation before the Committee. **Please make check payable to Sunridge at MacDonald Ranch Community Association.**

**Landscape only plans and resubmitted plans do not require a fee.**

Failure to follow these requirements and procedures may cause your request to be delayed pending submission of additional information and documentation to the Architectural Committee. An incomplete application will affect the time limits for approval.

\_\_\_\_\_ **OFFICE USE ONLY** \_\_\_\_\_

Application accepted by \_\_\_\_\_ Date \_\_\_\_\_

**SUNRIDGE AT MACDONALD RANCH COMMUNITY ASSOCIATION  
Home Improvement Application**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ Finish Date: \_\_\_\_\_

Email: \_\_\_\_\_

**Community/**  
Sub-Association: \_\_\_\_\_

PROJECTS BEING SUBMITTED: (Please check all that apply)

- |                                      |                                     |   |  |
|--------------------------------------|-------------------------------------|---|--|
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Walls      | <input type="checkbox"/> Patio Cover      | <input type="checkbox"/> Basketball Hoop                     |
| <input type="checkbox"/> Side        | <input type="checkbox"/> Side       | <input type="checkbox"/> Painting         | <input type="checkbox"/> Air Conditioner                     |
| <input type="checkbox"/> Front       | <input type="checkbox"/> Front      | <input type="checkbox"/> Playhouse        | <input type="checkbox"/> Fence(s)                            |
| <input type="checkbox"/> Back        | <input type="checkbox"/> Back       | <input type="checkbox"/> Pool & Equipment | <input type="checkbox"/> Awnings                             |
| <input type="checkbox"/> Trees       | <input type="checkbox"/> Retaining  | <input type="checkbox"/> Spa & Equipment  | <input type="checkbox"/> Gazebo                              |
| <input type="checkbox"/> Greenhouse  | <input type="checkbox"/> Relocation | <input type="checkbox"/> Room Addition(s) | <input type="checkbox"/> Deck                                |
| <input type="checkbox"/> Lawn Only   | <input type="checkbox"/> Extension  | <input type="checkbox"/> Gutters          | <input type="checkbox"/> Drains (if altering existing grade) |

Other: \_\_\_\_\_

PLEASE FILL IN DETAILS

Names of Plants: \_\_\_\_\_

Types of Materials Used: \_\_\_\_\_

Types of Wood Surfaces: \_\_\_\_\_

Color Scheme: \_\_\_\_\_

*Plans that are approved are not to be considered authorization to change the drainage plan as installed by the developer and approved by the City of Henderson. The review is intended to consider aesthetic appearance of the drains, pipes and coring, and other applicable aspects of drainage. Owner may also need to acquire approval from the City of Henderson for permission to encroach within city easement.*

\_\_\_\_\_  
**Homeowner's Signature** **Date**

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**For Architectural Committee Use Only**

- Approved                       Denied                       Conditional Approval

Comments: \_\_\_\_\_

\_\_\_\_\_  
ARC Committee Signature Date

**SUNRIDGE AT MACDONALD RANCH COMMUNITY ASSOCIATION  
Neighbor Awareness Statement\***

On \_\_\_\_\_, the attached plans for \_\_\_\_\_ were made available to all neighbors as required and noted below for their review. They have been notified that I am submitting these plans for Architectural and Landscape Control Committee approval.

Signature of front facing neighbor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of right side neighbor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of left side neighbor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of rear neighbor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of rear neighbor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date

\*It is recommended for each homeowner submitting an architectural application to notify his/her surrounding neighbor(s) for any impact (i.e., noise, dust, nuisance, etc.) that may be associated with the proposed exterior changes.

**SUNRIDGE AT MACDONALD RANCH COMMUNITY ASSOCIATION  
Patio Cover Checklist**

The following information is needed for all patio cover submittals. This information must be accompanied by plans which show all the listed details, dimensions, and what completed cover will look like.

1. Structure:

Height \_\_\_\_\_ Slope \_\_\_\_\_ Width \_\_\_\_\_ Overhang \_\_\_\_\_

2. Setbacks:

From posts to the rear wall (min. 10') \_\_\_\_\_  
From posts to the right side wall (min. 5') \_\_\_\_\_  
From posts to the left side wall (min. 5') \_\_\_\_\_

3. Roof Type:

Flat with spaced slats:  Yes  No  
If yes, will roof have exposed rafter tails?  Yes  No

What is the spacing of the slats? \_\_\_\_\_

Match existing roof type?  Yes  No  
Rolled roof?  Yes  No

Give description of material (i.e., fiberfelt weight, rolled roofing weight, etc.)

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4. Wood Type: \_\_\_\_\_

5. Post Size (min. 4" x 6" for inside properties): \_\_\_\_\_

6. Color:

Will structure be painted to match color of residence?  Yes  No  
Natural color of wood being used?  Yes  No  
*(All natural wood surfaces must be finished)*

7. Stucco:

Will patio be finished with stucco?  Yes  No

If yes, stucco must match the stucco type and color that is on the residence.

**SUNRIDGE AT MACDONALD RANCH COMMUNITY ASSOCIATION  
Notice of Completion for Home Improvements**

When your home improvement project has been completed, please fill out this form and return to:

Sunridge at MacDonald Ranch Community Association  
c/o Terra West Property Management  
11135 S. Eastern, Suite 120  
Henderson, NV 89052

\_\_\_\_\_  
Homeowner Name (please print)

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
District/Sub-Association

\_\_\_\_\_  
Type of Improvements Completed

\_\_\_\_\_  
Date of Completion

Homeowner's Signature: \_\_\_\_\_